



Monthly Board Meeting

Tuesday, September 16, 2014

12:00 pm – 1:30 p.m.

Math Sciences – 5919

AGENDA

In Attendance: Harold Shin, Mike Lee, Michael Miller, Davida Johnson, Gabriel Ruiz, Howard Kim, Raffi Simonian, Andre Najera

BrownBag theme for 2014-2015

- Linda - Spotlight a campus technology initiative (sent via email)
- Davida - mix it up, local and campus wide initiatives? Agile?
- Howard, theme is too restrictive, not to go with theme
- Davida - Portal has been reserved, first Wednesdays of each month, Oct 1. Davida will ask Sue if she would like to use it for the October meeting and future meetings.
- From Sue (via email which Harold read)
 - The idea of subthemes was based on Linda's suggestion that we have a theme for this year's Brown Bags related to campus initiatives. Since not all the topics on the list I sent out fit that theme, I suggested subthemes might be a possibility but that is dependent on who we can get to speak and how far out we are able to plan. More suggestions for Brown Bag topics would be great - and I'll let you know ASAP about the MyUCLA folks for Oct 1.
 - Possible suggestions (Harold read some of these):
 - Updated MyUCLA (maybe an abbreviated version of their [presentation at UCCSC](#))
 - Opus (Faculty dossier system)
 - UCPATH
 - AppDynamics – application monitoring tool
 - Data Center Tour (Math Science)
 - Lync
 - Video game systems
 - IT Sustainability/Earth Day in April (possibly someone from UCLA e-waste program, screening of Terra Blight)
 - PCI Data Security Standards (credit card processing requirements which apply to campus credit card processors)
 - 3D printing, Arduino, or other DIY/Maker type of projects
 - Disaster Recovery – lessons learned from flood, BruinAlert, protecting data center, switches, other technology assets, managing communications
 - Code for the Mission – demo of winning app, other submissions
 - Privacy (follow up to Terms and Conditions) – demo of tools to protect privacy and limit tracking
 - Accessibility

The BruinTech board would like to keep the BrownBag flexible without themes.

BruinTech board email list?

Email communication - use BOL listserv

- Harold will create a list called “BruinTech Board” for us to use to email each other

BruinTech Meeting notes locations

We would like a central place to keep our meeting notes and other documentations

- CCLE is good since we use the election and others on it
- Box is good but tied to individual name/accounts
- Google Drive
- Raffi suggested Confluence, free Wiki to UCLA w/ license
- Howard - let's not introduce another site and just use CCLE.
- We agreed to use our existing BruinTech CCLE site. Howard will help Harold clean up and restructure.

Scholarship

- Budget is \$4,000 per year - (4) individual awards
- OIT will purchase and BruinTech Board immediate past president, Linda Holmes to administer this year's process
- Discussion
 - Howard - purchase online one-year subscription? Learnable.com, outofsite.com, pluralsite.com, learning.com, sxsw.com
 - Mike - buy a class with date/time and they have to attend. vouchers allow too much variables. Will work with Linda. Prepaid.
 - Educause
 - We propose pre-purchasing a training/conference for the scholarship winners to attend.
 - Utilizing Friday Five to ask others which training/conferences they've attended, Michael will add it to this coming Friday Five. We will take a look at this list at the next meeting and decide on a possible training/conference.

BruinTech listserv - “The Tech List” which is a list of lists

- What's left to do?
 - Launch new list
 - Test validity
- Michael Miller and Gabriel will (before next meeting)
 - Check “The Tech List”
 - On our BruinTech website, list the lists under “TheTechList” including list name and owner
- Make announcement?
 - Just send one email - need to discuss next time

BruinTech email (bruintech@ucla.edu)

- Currently Davida is the owner of this email
- Michael, Mike, Davida will get together and clean up the hdconsortium@ucla.edu address and use bruintech@ucla.edu to send Friday Fives from.

2014-2015 Calendar

This list is from Linda Holmes (mostly from last year's events)

- Bruin “Tech-a-thon”

- BruinTech's Scholarships
- BruinTech provided technology updates, news, event announcements and community outreach through weekly Friday Five
- Monthly Brown Bags
- BruinTech IT-based Learn-at-Lunches and Speed Dating events for AMG and Staff Assembly
- Microsoft Learning Academy
- Service Coin Design Contest
- Technology vendor "Meet and Greet"
- Update on email list consolidation project
- Unconference

What we can do this coming year

- Bruin "Tech-a-thon"
 - Raffi will be in charge of this
 - Fall quarter, early November time frame
 - Davida will book the Math Sci Visualization Portal
- First Fridays
 - Part of Davida's Community Partners Program
 - BruinTech will help Davida with this
- BruinTech's Scholarships
 - Linda Holmes - outgoing President's project
 - Advertise in the Fall
- Monthly Brown Bags - Sue is on it (Andre is there as a resource)
- Learn-at-Lunches and Speed Dating
 - Part of Davida's Community Partners Program
 - Events for AMG, PDP and Staff Assembly and they would like them annually
 - BruinTech will help Davida with this
- Microsoft Learning Academy - IT Academy
 - Mike Lee currently has a workgroup working a plan for this year FY2014-15
- Service Coin Design Contest
 - From Sue (via email which Harold read)
 - It seemed like the BruinTech service coin design contest was on the Friday Five for a couple of months – to the point that it got a bit repetitive. Any idea how many submissions came in? If there wasn't enough of a response to the design contest last year, maybe a different approach would make sense. Are there some stock UCLA images (bear, outline of Royce, Joe Bruin) that we could just choose from at a monthly meeting?
 - We want to hold the contest again this year
 - March time frame
 - Designers need to better explain their coin designs
- Technology vendor "Meet and Greet"
 - It was very successful last fiscal year
 - We will not have one this year
- Unconference II
 - This would be Raffi's project working closely with OIT/Davida
 - Week after finals, June 2015
 - Kerchoff was too hot
 - Ackerman Viewpoint Conference Room ?- Davida will call for available dates and let us know at next meeting

Update from OIT - Davida

- Jim will join us for the October meeting to share his vision for BT
 - Davida shared: Top 5 IT focuses this year for BruinTech (Jim Davis)
- 1. Research & Teaching support - RISP basic priorities, Network of Resources, needs from faculty, students, staff (are these in line with what was captured in RISP)
- 2. Accessibility education
- 3. Cloud education - IDRE CASS, AWS, Azure, Google apps, O365, Box
- 4. IT Training and development - Lynda, MS IT Academy
- 5. Mobility, mobile apps, use of data - data classifications/availability of appropriate tools

Meeting called to order/Start: 12:06 pm

Meeting adjourned: 1:20 pm