AGENDA

In Attendance: Harold Shin, Mike Lee, Michael Miller, Davida Johnson, Gabriel Ruiz, Howard Kim, Raffi Simonian, Andre Najera

BrownBag theme for 2014-2015

- Linda - Spotlight a campus technology initiative (sent via email)
- Davida - mix it up, local and campus wide initiatives? Agile?
- Howard, theme is too restrictive, not to go with theme
- Davida - Portal has been reserved, first Wednesdays of each month, Oct 1. Davida will ask Sue if she would like to use it for the October meeting and future meetings.
- From Sue (via email which Harold read)
  - The idea of subthemes was based on Linda’s suggestion that we have a theme for this year’s Brown Bags related to campus initiatives. Since not all the topics on the list I sent out fit that theme, I suggested subthemes might be a possibility but that is dependent on who we can get to speak and how far out we are able to plan. More suggestions for Brown Bag topics would be great - and I’ll let you know ASAP about the MyUCLA folks for Oct 1.
  - Possible suggestions (Harold read some of these):
    - Updated MyUCLA (maybe an abbreviated version of their [presentation at UCCSC](#))
    - Opus (Faculty dossier system)
    - UCPath
    - AppDynamics – application monitoring tool
    - Data Center Tour (Math Science)
    - Lync
    - Video game systems
    - IT Sustainability/Earth Day in April (possibly someone from UCLA e-waste program, screening of Terra Blight)
    - PCI Data Security Standards (credit card processing requirements which apply to campus credit card processors)
    - 3D printing, Arduino, or other DIY/Maker type of projects
    - Disaster Recovery – lessons learned from flood, BruinAlert, protecting data center, switches, other technology assets, managing communications
    - Code for the Mission – demo of winning app, other submissions
    - Privacy (follow up to Terms and Conditions) – demo of tools to protect privacy and limit tracking
    - Accessibility

The BruinTech board would like to keep the BrowBag flexible without themes.
BruinTech board email list?
Email communication - use BOL listserv
• Harold will create a list called “BruinTech Board” for us to use to email each other

BruinTech Meeting notes locations
We would like a central place to keep our meeting notes and other documentations
• CCLE is good since we use the election and others on it
• Box is good but tied to individual name/accounts
• Google Drive
• Raffi suggested Confluence, free Wiki to UCLA w/ license
• Howard - let’s not introduce another site and just use CCLE.
• We agreed to use our existing BruinTech CCLE site. Howard will help Harold clean up and restructure.

Scholarship
• Budget is $4,000 per year - (4) individual awards
• OIT will purchase and BruinTech Board immediate past president, Linda Holmes to administer this year’s process
• Discussion
  o Howard - purchase online one-year subscription? Learable.com, outofsite.com, pluralsite.com, learning.com, sxsw.com
  o Mike - buy a class with date/time and they have to attend. vouchers allow too much variables. Will work with Linda. Prepaid.
  o Educause
  o We propose pre-purchasing a training/conference for the scholarship winners to attend.
  o Utilizing Friday Five to ask others which training/conferences they’ve attended, Michael will add it to this coming Friday Five. We will take a look at this list at the next meeting and decide on a possible training/conference.

BruinTech listserv - “The Tech List” which is a list of lists
• What’s left to do?
  o Launch new list
  o Test validity
• Michael Miller and Gabriel will (before next meeting)
  o Check “The Tech List”
  o On our BruinTech website, list the lists under “TheTechList” including list name and owner
• Make announcement?
  o Just send one email - need to discuss next time

BruinTech email (bruin-tech@ucla.edu)
• Currently Davida is the owner of this email
• Michael, Mike, Davida will get together and clean up the hdconsortium@ucla.edu address and use bruin-tech@ucla.edu to send Friday Fives from.

2014-2015 Calendar
This list is from Linda Holmes (mostly from last year’s events)
• Bruin “Tech-a-thon”
• BruinTech’s Scholarships
• BruinTech provided technology updates, news, event announcements and community outreach through weekly Friday Five
• Monthly Brown Bags
• BruinTech IT-based Learn-at-Lunches and Speed Dating events for AMG and Staff Assembly
• Microsoft Learning Academy
• Service Coin Design Contest
• Technology vendor “Meet and Greet”
• Update on email list consolidation project
• Unconference

What we can do this coming year
• Bruin “Tech-a-thon”
  o Raffi will be in charge of this
  o Fall quarter, early November time frame
  o Davida will book the Math Sci Visualization Portal
• First Fridays
  o Part of Davida’s Community Partners Program
  o BruinTech will help Davida with this
• BruinTech’s Scholarships
  o Linda Holmes - outgoing President’s project
  o Advertise in the Fall
• Monthly Brown Bags - Sue is on it (Andre is there as a resource)
• Learn-at-Lunches and Speed Dating
  o Part of Davida’s Community Partners Program
  o Events for AMG, PDP and Staff Assembly and they would like them annually
  o BruinTech will help Davida with this
• Microsoft Learning Academy - IT Academy
  o Mike Lee currently has a workgroup working a plan for this year FY2014-15
• Service Coin Design Contest
  o From Sue (via email which Harold read)
    • It seemed like the BruinTech service coin design contest was on the Friday Five for a couple of months – to the point that it got a bit repetitive. Any idea how many submissions came in? If there wasn’t enough of a response to the design contest last year, maybe a different approach would make sense. Are the some stock UCLA images (bear, outline of Royce, Joe Bruin) that we could just choose from at a monthly meeting?
    o We want to hold the contest again this year
      • March time frame
      • Designers need to better explain their coin designs
• Technology vendor “Meet and Greet”
  o It was very successful last fiscal year
  o We will not have one this year
• Unconference II
  o This would be Raffi’s project working closely with OIT/Davida
  o Week after finals, June 2015
    • Kerchoff was too hot
    • Ackerman Viewpoint Conference Room ?- Davida will call for available dates and let us know at next meeting
Update from OIT - Davida

- Jim will join us for the October meeting to share his vision for BT
  - Davida shared: Top 5 IT focuses this year for BruinTech (Jim Davis)
    1. Research & Teaching support - RISP basic priorities, Network of Resources, needs from faculty, students, staff (are these in line with what was captured in RISP)
    2. Accessibility education
    3. Cloud education - IDRE CASS, AWS, Azure, Google apps, O365, Box
    4. IT Training and development - Lynda, MS IT Academy
    5. Mobility, mobile apps, use of data - data classifications/availability of appropriate tools

Meeting called to order/Start: 12:06 pm
Meeting adjourned: 1:20 pm