



BruinTech Monthly Board Meeting

Tuesday, June 16, 2015

12:00 – 1:30 PM

5919 Math Sciences Building

Meeting came to order at 12:03 pm

Meeting adjourned at 1:28 pm

Agenda

In Attendance: Harold Shin, Howard Kim, Linda Holmes, Dawn Canfield, Mike Miller, Davida Johnson, Stefanie Pietkiewicz, Sue Phares, Gabriel Ruiz, Mike Lee, Andre Najera

May Minutes Approved

Jackie Reynold's Retirement Ceremony

- September 22, 2015 from 3-6 pm at Covell Grand Horizon Room
- Dawn Canfield is organizing the event
- 200-300 people in attendance
- Each campus constituent group (including BruinTech) will speak for 5-7 minutes to talk about Jackie
 - o Howard and Davida will speak and represent BruinTech
- Ways to Honor Jackie:
 - o Rename the Frank Award the Jackie Reynolds Award
 - o Rename the BruinTech Scholarship the Jackie Reynolds Scholarship
- RSVP system needed
 - o EventBrite or E-vite
- Should we ask people to make donations to the party?
 - o Dawn and Linda will be point people if anyone wishes to make a donation, but we will not ask people to make donations
- There is a Box folder where people can put photos for the slideshow; Dave Margolis is in charge

Friday Five Items – Content Discussion

- There was a complaint about the frequency of NSA postings
- What is appropriate and what is not for the Friday Five?
- Suggestions:
 - o We could make it more campus-focused
 - o We can get some input from the academic side as well
 - o We can make it lighter
 - o UCOP and Educause are good sources of information
- Add a line at the end of the email that if anyone has any suggestions, they can send an email to Mike Miller
- We can reiterate what the purpose of the Friday Five is

IT Peace Corps Event

- June 25, 2015
- YRL Conference Room
- lunch and ice cream served
- each volunteer will be recognized individually
- Board members can speak and encourage others to run in the upcoming elections
- In the future, we could recognize the BruinTech scholarship winners at this event

BruinTech July Board Meeting/Lunch

- July 21, 2015
- We will go to the dining halls

Elections

- Put a reminder in the Friday Five about the upcoming elections
- Have people nominate others and submit bios from July 6 – 16th
- We will give BruinTechs from July 17th and July 24th to vote
- We will announce the winner on July 27th
- We will have the first Board Meeting with the new board on August 18, 2015

Scholarships

- We can announce the scholarship earlier in the summer (in August) so people can take a class in the fall, winter and spring (instead of just winter and spring)
- Suggestions:
 - o tech person can take a non-tech class
 - o non-tech person has to take a tech class

Promoting Lynda.com or Digital Resources website?

- Promoting Lynda.com
 - o OIT is responsible for advertising and promoting Lynda
 - o We look for existing UCLA websites and we can advertise Lynda on those websites (for example the Staff Assembly website)
 - o Incentivizing Lynda.com
 - Giving people printer credit for completing classes on Lynda.com
 - o Add items about Lynda to the Friday Five
 - o We can browse the Lynda.com categories whenever we have a Brown Bag
- IT Services is redoing its website and will point to Digital Resources website

BruinTech Website Redesign

- we would like to get a team together to redesign the website
- the website should be responsive
- Stefanie will email the BruinTech board to get a group together to redesign the website
- Howard Kim will participate

BruinTech Survey

- Email Sue Phares and add questions to send to the BruinTech listserv for the survey